MONO COUNTY
GIS WORKING GROUP / STEERING COMMITTEE
SEPTEMBER 4, 2002

AGENDA OF ITEMS
South County Conference Room

9:15AM   Welcome / Opening Remarks

9:20AM   Review of Last Meeting

9:30AM   Policy Items
        a. Formalize mission statements
        b. Draft resolution for board
        c. Come up with GIS / Committee goals for remainder of year / future

        d. Review 2003 Talon scope of work

        e. Brainstorm / plan for September 23 ESLIN Users' Group Meeting (and others) presentation(s).

10:50AM   Schedule Next Meeting

ATTENDEES: Clay, Pete, Greg, Keith (by phone), Nate, Rich

SYNOPSIS: At this meeting, the group focused on adopting a mission statement and goals for the GIS Working Group. The group has been moving toward this goal for several months. In our previous meeting, we agreed on a list of about a dozen concepts and several goals to include in the mission, and the group edited this into a mission statement (below). After the entire group agreed on moving forward with the mission statement, goals were discussed and agreed upon as shown below.

MINUTES:

GIS MISSION STATEMENT

To facilitate the development and maintenance of an ongoing public-private partnership for sharing and expanding the use of spatial and aspatial data that will: (1) foster informed effective decision making; (2) improve the deliver and efficiency of public services; (3) protect natural resources; and (4) enhance the business climate for the benefit of the state and local governments, business, and citizens.

GOALS

Short-Term (6mo.)
- Formalize a decision-making and facilitation body that can serve as an advisory group and support team for the GIS Working Group and all GIS efforts within the County.
- Develop user-friendly applications that provide access to information without extensive knowledge or understanding of the system.

Mid-Term (6mo. to 1 year)
- Create a full-time Geographic Information Officer position that will operate through the office of Information Technology to oversee and maintain the system.
- Provide for public access to appropriate information via computer kiosks at north and south county offices.
- Inventory data input areas and system end users in order to better facilitate aspects of system design in the future.
- Creation of integrated standards that govern the way that data is stored, manipulated and managed within participating departments and the county-wide system.
- Educate the user community on the great advantages and productive use of the GIS data resource.

Long-Term (1yr. +)
- Work with participating departments within the county to ensure understanding of data standards.
- Provide opportunities for system growth, in the form of increased and more complete data sets, more extensive and easier to use front-end applications and the general functionality and usefulness of the system.
- Provide public Internet access to the GIS.
- Formalize and streamline the central data repository and remove as much of the need for manual data updates as possible.

ADDITIONAL MINUTES…

TECHNICAL ISSUES
- We have been hampered by not receiving a needed ESRI license key for several weeks. Once this is received, ArcMap Server will allow us to produce more functional Map Services and will provide for a smoother aspatial data update process (especially related to parcel database).
- To ensure better integration of GIS and aspatial data managed by Greg (parcel & planning data), Greg will coordinate with Talon on design issues.
- Parcel basemap is roughly 75% complete.

NEXT STEPS / FUTURE ISSUES
- September 23 ESLIN User's Group Meeting: 9am South County conference room. Talon is doing a 1 hour presentation of Mono GIS/IMS status and assessor's county-wide base map project. The presentation that is given at this meeting will be used at the board meeting as well.
- Meetings are scheduled at a regular time and place, which is set for the first Wednesday of each month at 9:15am in the South County Conference Room. The next meeting is October 2, 2002. The group will be discussing next steps to formalize the organizational structure and gain recognition from the Board of Supervisors.